

Morgan Stanley Liquidity Funds: Operational Guide

LIQUIDITY | GLOBAL LIQUIDITY TEAM | 2017

Contact Details

Liquidity Client Service Team
E-MAIL: liquidity.services@morganstanley.com
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Account Opening

Original application form and all account opening documentation needs to be sent to:

Morgan Stanley Liquidity Funds
Bank of New York Mellon Luxembourg
Vertigo Building – Polaris
2-4 Rue Eugène Ruppert L-2453 Luxembourg

Subscriptions and Redemptions

Subscriptions and redemptions can be placed either by calling the dealing line or sending a fax:

DEALING LINE: +352 2452 5515 / UK +44 20 3528 4057
FAX: +352 2452 4283

Trades placed by fax must include the following information:

- | | |
|------------------------------|--------------------|
| • Redemption or Subscription | • Account Number |
| • Asset Code | • Number of shares |
| • Account Name | • Currency |

SWIFT BIC: IRVTULULXLT

For any trade related queries, please contact the MS Liquidity Funds TA Team

E-MAIL: MSLiquidityFunds.TA@bnymellon.com
PHONE: +352 2452 5515

DEAL CUT-OFF TIMES

Orders to subscribe or redeem shares must be received by the Fund prior to the cut-off time. Orders received after the deal cut-off time are considered next day transactions.

PORTFOLIO

Euro Liquidity
GBP Liquidity
USD Liquidity
USD Treasury Liquidity

DEAL CUT-OFF TIMES

2 p.m. Luxembourg Time
2 p.m. Luxembourg Time
4 p.m. New York Time
3 p.m. New York Time

Please contact the Liquidity Clients Service Team or your account representative if there are any questions or services required that may not be captured in this operational guide.

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Settlement Timeframe

Settlement for all share classes occurs on trade date, with the exception of T+1 share classes.

Redemption Proceeds

Redemption payments will be paid to the standard payment details provided on the initial application form. Changes to the standard payment instructions should be sent by post in writing with authorised signatures.

Distribution Share Classes

Dividends are declared and accrued daily and are payable monthly on or about the first business day of the following month. In the case of a full redemption, shareholders will be paid the accrued dividends on the redemption date.

Price Publishing Information

Prices/Yields are published daily by Morgan Stanley and can be sent to clients via e-mail on request. They are also available at www.morganstanley.com/liquidity. In addition, they are published daily on Bloomberg.

Daily Rates reports are issued by the MS Liquidity Funds Team

E-MAIL: BNYM.MSIM@bnymellon.com

To be added to this distribution list, please contact the Liquidity Client Service Team.

Contract Notes

Contract notes will be issued following a subscription/redemption.

Statements

Statements will be sent by post and by e-mail and/or fax on a monthly basis on the second Business Day of the following month.

Online Access

An enhanced version of our existing online site that provides clients with trading access and up-to-date account information is available. For further information, please contact the Liquidity Client Service Team.

Payment Instructions

Same day purchase and redemptions must be paid on trade date.

EUR BANK DETAILS

Pay to:	IRVTDEFX (BNYM Frankfurt)
For Credit to:	SGWLGB22 (BNYMI London) IBAN DE92503303004677669710
Reference:	FFC Morgan Stanley a/c 8284679780

GBP BANK DETAILS

Account Number:	82846760
Sort Code:	70-05-18
IBAN:	LU462690108284678260
Account Name:	Morgan Stanley

USD BANK DETAILS (For both USD and US Treasury Funds)

Pay to:	IRVTUS3N (BNYM New York)
	ABA no. 021 0000 18 / CHIPS no. MBR/0001
For Credit to:	SGWLGB22 (BNYMI London) a/c 8900407077
Reference:	FFC Morgan Stanley a/c 8284678400

Audit Requests

Audit requests should be sent to our Administrator (Bank of New York Mellon). A soft copy can be e-mailed to MSLiquidityFunds.TA@bnymellon.com. Originals go to: Morgan Stanley Liquidity Funds, Bank of New York Mellon Luxembourg, Vertigo Building – Polaris, 2-4 Rue Eugène Ruppert L-2453 Luxembourg.

Explore our site at www.morganstanley.com/liquidity