

Morgan Stanley

Global Stock Plan Services

Letter of Authorization for Address Change

PLEASE ENTER ALL REQUIRED INFORMATION IN ENGLISH

This form may be completed online and then printed, signed and submitted to Morgan Stanley. The information you enter will not be saved. You may also print the document and enter the information manually. TO ENSURE THAT YOUR ADDRESS CHANGE IS PERMANENT, YOU MUST ALSO SUBMIT THE NEW ADDRESS INFORMATION TO YOUR COMPANY.

You MUST complete this box		
9 Digits (no dashes) or Up to 12 Digits <input type="checkbox"/> SS # or <input type="checkbox"/> PUID # <input type="checkbox"/> Global ID #	Company Name	3-Digit Company # (Optional)

Part I—Personal Information (Exactly as it appears on your Account Statement)

Please Note: Account Co-Owners are only applicable for Stock Purchase Plans and not Stock Option Plans

NAME OF ACCOUNT OWNER FIRST NAME/GIVEN NAME	LAST NAME/SURNAME
NAME OF EXISTING ACCOUNT CO-OWNER—IF APPLICABLE, FIRST NAME/GIVEN NAME	LAST NAME/SURNAME
HOME TELEPHONE NUMBER	WORK TELEPHONE NUMBER

Part II—Address Change Information

To ensure that your sale proceeds and other correspondence are sent to the proper address, all information on this form must be completed and faxed to +1 614-467-4471. If you effect a trade close in time to change your address, please be advised that your new address change may not be processed before your check is issued, thereby resulting in a delay in receiving your funds. If you have certified a W-9 or W-8BEN with your old address, please update your tax profile address on www.stockplanconnect.com or resubmit a new tax document with the updated address.

Old Mailing Address

OLD ACCOUNT RESIDENTIAL MAILING ADDRESS			
CITY	STATE/PROVINCE	ZIP/POSTAL CODE	COUNTRY (IF NOT U.S.)

Please Change the Address to:

NEW ACCOUNT RESIDENTIAL MAILING ADDRESS. NOTE: P.O. BOXES MUST INCLUDE PHYSICAL RESIDENTIAL ADDRESS			
CITY	STATE/PROVINCE	ZIP/POSTAL CODE	COUNTRY (IF NOT U.S.)

Part III—Signature(s) (for joint accounts, both parties must sign and provide signature verification as described below.)

ACCOUNT OWNER'S SIGNATURE (NO ELECTRONIC SIGNATURES)	DATE
ACCOUNT CO-OWNER'S SIGNATURE (IF APPLICABLE) (NO ELECTRONIC SIGNATURES)	DATE

SIGNATURE VERIFICATION IS REQUIRED FOR EACH ACCOUNT OWNER LISTED ON THE ACCOUNT ABOVE. PLEASE ATTACH ONE OF THE FOLLOWING FOR EACH PARTY LISTED ON THE ACCOUNT:

- AN ENLARGED COPY OF THE PRINTED AND SIGNATURE SIDE(S) OF A GOVERNMENT-ISSUED IDENTIFICATION DOCUMENT
- GOVERNMENT ID MUST MATCH SIGNATURE(S) ON FORM
- SIGNATURE GUARANTEE FROM A NOTARY

FORM EXPIRES 30 DAYS AFTER RECEIPT

Completed forms must be faxed or mailed to:
(by fax) +1 614-467-4471
(by regular mail)
Morgan Stanley, Global Stock Plan Services
P.O. Box 182616, Columbus, OH 43218-2616
(by overnight courier)
Morgan Stanley, Global Stock Plan Services
4343 Easton Commons, Suite 300,
Columbus, OH 43219